Guideline for identification of Out of School Children

INTRODUCTION

Right to Education (RTE) Act, 2009 lays down clear provisions for mainstreaming out-of-school children by admitting them to age-appropriate classes and providing special training to support their learning. As per the NEP 2020, the goal of the education system is to aim for universal enrolment across all levels for the seamless transition of children, their holistic development and realization of their potential. Thus, it is essential to identify these gaps in enrolment and transition by identifying and mainstreaming these children back to school for continued learning. In Odisha, around 48,044 children have been currently marked as drop-outs from the school system at the elementary, secondary, and higher secondary levels in Dropbox of UDISE+. Along with these dropouts, there may be children who may not be enrolled or recorded in the school system and are thus out of school. Therefore, a statewide household survey will be conducted to identify and mainstream Out of School Children (OoSC) aged 6 to 18 years back to school for universally accessible, quality, and equitable education.

OBJECTIVE

1. Identification of OoSC at the elementary, secondary and higher secondary levels
2. Validate the status of children currently marked dropouts in Dropbox.
3. Identify details of CWSN in the State for planning appropriate intervention.
4. To identify the need for Multi-Lingual Education.

The below guideline is to be followed as part of the state wide campaign to identify OoSC

OUTLINE OF THE CAMPAIGN

a) A state-wide door-to-door survey will be conducted from 30th April to 5th May 2025

b) The survey will be conducted by primary & secondary teachers, who have been assigned and approved by the BEO for respective habitations

c) Teachers would devote 2-3 hours every day

d) All surveyors will be required to install an application in their mobile/tablet (Application will be provided by the State)

e) **The application must not be uninstalled/deleted until instruction from the State**

f) **Application will not be shared to anyone beyond the school system**

g) The survey will be conducted through the application (app) in offline mode (no requirement of internet).

h) The mobile application will save the data in the mobile device, once saved by teachers

i) **The teachers will share the excel file of survey at the end of the day to CRCC through HM.**

j) CRCCs will compile the data for all the schools & habitations of the cluster with help of tech-savvy teachers, and share with BEO

k) BEOs & Block MIS PCs will compile the data from all clusters on daily basis and keep it in a date wise folder.

l) On the last day of survey, the HMs will submit the final survey files of all teachers of schools involved in survey to CRCCs for compilation. The BEO will compile the final survey files and submit to DPO and SPO.

m) BEOs & MIS PCs will download the list of students marked dropout within Dropbox and share with schools.

n) While collecting information on all children from 0 to 18 years from the households, CRCCs & HMs should ensure that status of the marked dropout students' status is captured accurately

o) **For any queries during the survey, teachers may reach out on - 1800-345-6722**

Pre-requisite for installation of mobile application:

Please ensure that the minimum Android version required is Android 6.0 (Marshmallow) and surveyors may be intimated to update the version during orientation.

Role & Responsibilities of DEO:

The DEO-cum-DPC shall:

i. Conduct the district level orientation on dropout survey
ii. Ensure the data validation at each stage after conduct of survey.
iii. Analyse the data at district level and submit to OSEPA.
iv. **DEO/ADEO shall visit at least 2 habitations of 2 blocks during the survey, for monitoring**

Role of BEO

The Block Education Officer shall:

i. Conduct block level orientation on dropout survey
ii. Monitor the orientation of surveyors
iii. Monitor the progress of survey to ensure timely completion
iv. BEOs/ABEOs shall visit at least 3 habitations of 3 clusters during the survey, for monitoring
v. Block level validation of Survey data
vi. Compile the data of all clusters within their purview and submit the file to DEO and State
vii. Download and share the list of students marked dropout in dropbox and ensure that apart from collecting information on all children from 0 to 18 years from the households, the status of the marked dropout students is captured accurately

Role of CRCC

i. Conduct GP level meeting of HMs and teachers on the survey
ii. Monitor the progress of survey
viii. CRCCs will visit at least 4 habitations of 4 schools during the survey, for monitoring
iii. Validate the survey data of the cluster
iv. Compile the cluster level data after receiving the teacher's file from HMs and share with BEOs

v.   Share the list of students marked dropout in dropbox and ensure that apart from collecting information on all children from 0 to 18 years from the households, the status of the marked dropout students is captured accurately.

Role of Headmaster/ Headmistress

i.   Conduct meeting of staff on dropout survey
ii.   Apart from the survey in their own assigned habitation, they would monitor the progress of survey
iii.   Ensure that apart from collecting information on all children from 0 to 18 years from the households, the status of the marked dropout students is captured accurately
iv.   Validate the data collected by teachers of the school regarding 100% coverage and correctness.

Role of Surveyor (including HM)

i.   Explain the objective of the survey to the member of the family providing survey data.
ii.   Conduct survey in respect of children of family from age 0 to 18 years of age as detailed in the survey format.
iii.   **Share the file with CRCC through HM on daily basis after survey.**
iv.   Ensure that apart from collecting information on all children from 0 to 18 years from the households, the status of the marked dropout students is captured accurately

FAQ

1. If the family is staying but the child has migrated elsewhere, then the survey data should be filled.
2. If the family has migrated but the child is staying, then the survey data should be filled
3. If the family and children both have migrated, then the survey for that household need not be done
4. In case of a joint family, each sub-family (Father, Mother, Children) should be filled seperately